

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting held at 7 pm in the Village Hall

TUESDAY 19th November 2024

1. **Councillors present - Chairman Cllrs Sykes, Robinson, Drinkwater, Lowery.**
2. **Apologies – Cllr Lugar-Mawson, Cllr Cox, Cllr Aked-Walker, Cllr Manners (WNC)**
3. **Members of the public present – 0**
4. **Public Forum:** Members of the public can raise any issue with prior notice to the Clerk - none
5. **Declarations of Interest** – to receive any on agenda items – none received
6. **Minutes:** The minutes of the meeting held on 17th September 2024 were confirmed and signed.
7. **Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked - Walker) – no update available
 - **Website** - update (Clerk – Viv Hartley) – All Agendas and Minutes are on website. Newsletters added monthly and NCALC mini updates weekly. Updates from other organisations are added as they come in.
 - **Footpaths and ROW** - to receive update (Cllr Drinkwater) – Cllr Cox is going to walk the paths with Cllr Drinkwater. No issues to report at present
 - **Snow and Tree Warden** – update (Cllr Cox) - no issues. There have been no TPO applications recently.
 - **Youth Club** – Clerk had sent agenda and minutes to organiser.
8. **Council to discuss how it could work with The National Hedgehog Conservation Strategy – next agenda**
9. **Finance:**
The following payment of accounts below were agreed: (total of £1678.41

Payee	Net	VAT	Total £	Chq No
1PCS – hosting of domain name & email September	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email - October	20.00	4.00	24.00	DD
Bank Service chgs 30.9.34			23.40	DD
R and G – Maintenance playing field and churchyard x2 (Sept and Oct)	676.50	135.30	811.80	DDs
V Hartley – Salary for Oct and Nov			512.64	22
ICO – Annual Sub (to be collected 18.11.)			35.00	DD
N Power – supplies Jul – Sept	235.78	11.79	247.57	23
B Osborne – pay roll services 2020/24			171.00	24

Signed----- Date-----

Other financial matters to note:

- Bank balance at 12.11.24 – £23560.23
- Bank balance at 19th November 2024 – £21881.82
- Draft budget for 2025/26 was discussed. Cllr Robinson and Clerk had circulated draft budget. Clerk to amend format of budget and 'cash book' so that headings are the same for easy comparison. Also cash book to show budgeted figure for item with forecast and total to date. A VAT reclaim line also to be added. Final budget to be agreed at next meeting when application for precept will be made.

10. - Planning Applications and updates – No items on Planning Register however just in at time of writing

- Application No. 2024/4186/FULL Proposal Replacement of open porch only
Location Deer Park Cottage, 8 Ivens Lane, Litchborough, NN12 8JG -
Approved

11. To note and action correspondence where necessary. Various updates circulated.**12. Other matters for report only:** To discuss issues arising too late for the agenda.

Cllr Lowery reported the fact that some hedges in the village and that of the playing field need cutting back. He will obtain a quote from R and G for the playing field and an entry will be put in the next newsletter requesting residents to trim their hedges if they overhang pavements.

13. To receive any items for the next Parish Council agenda -

- Council to discuss how it could work with The National Hedgehog Conservation Strategy.
- Final budget

**14. Date next Full Council meeting - Tuesday January 21st 2024
7.00pm.**

Signed----- Date-----